

VEHICLE REGISTRATION WORKSHEET

1. To: Land Transportation Office		2. License Plate #		3. Road Tax Decal		4. Date	
Section I Type of Requesting Action	<input type="checkbox"/> 1. Initial Registration <input type="checkbox"/> 2. Re-registration <input type="checkbox"/> 3. Deregistration		<input type="checkbox"/> Being Imported <input type="checkbox"/> Being Exported <input type="checkbox"/> Purchased from local economy/USFJ Member <input type="checkbox"/> Plate Change <input type="checkbox"/> Transferred from another prefecture <input type="checkbox"/> Local separation with concurrent retention <input type="checkbox"/> Structure Change <input type="checkbox"/> Duplicate Title <input type="checkbox"/> Selling to a resident of Japan <input type="checkbox"/> Being disposed of as scrap <input type="checkbox"/> Deregister for Repair <input type="checkbox"/> Other				
	1. Make		2. Model		3. Year		
Section II Vehicle Description	4. <input type="checkbox"/> New <input type="checkbox"/> Used		5. Kind of Body		6. Color		
	7. Serial Number				8. Engine Number		
	9. Number Altered <input type="checkbox"/> Yes <input type="checkbox"/> No		10. Displacement		11. Weight (<i>Shipping</i>)		
Section III Owner/Buyer	1. Name of Owner/Buyer (<i>Last, First, MI</i>)			2. DoD ID Number		3. Grade or GS Rate	
	4. Branch, Parent Command, Organization of Owner					5. Office Telephone	
	6. SOFA License Number			7. RTD/DEROS		8. Date of Birth	
	9. SOFA License Expiration Date			10. Official E-Mail Address			
Section IV Seller	1. Name of Seller						
	2. Address of Seller (<i>Military Organization</i>)						
Section V Liens	1. Lien in Favor of (<i>Name, Address</i>)				2. Kind of Lien (<i>Conditional Sale, etc</i>)		
	3. Date		4. Amount of Lien		5. Remarks		
	I understand that if there are any changes to my vehicle information as registered i.e. insurance, inspection date, or personal information, that I will return to the Joint Service Registration Office within three working days to complete a Military Registration update. Signature of Applicant: _____						
Section VII Insurance and Japanese Inspection Data	1. Property Damage / Liability Insurance (<i>PDI</i>)			2. Japanese Compulsory Insurance (<i>JCI</i>)			
	a. Policy Number / Company			a. Certificate Number / Company			
	b. Policy Period			b. Policy Period			
	From: _____ To: _____			From: _____ To: _____			
3. Japanese Inspection Expiration Date:							

PRIVACY ACT STATEMENT AUTHORITY: 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and MCIPAC-MCBBO 11240.1A. **PURPOSE(S):** To administer the vehicle registration program; to process requests for POV registration and to track and maintain a record of each individual who has registered a vehicle at Camp Foster Vehicle Registration Office. **ROUTINE USES:** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3). If a system of records maintained by a DoD Component to carry out its functions indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or by regulation, rule, or order issued pursuant thereto, the relevant records in the system of records may be referred, as a routine use, to the agency concerned, whether Federal, state, local, or foreign, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute, rule, regulation, or order issued pursuant thereto. **DISCLOSURE:** Voluntary; however, failure to provide this information may result in the inability of registering the vehicle.